Tuning Middle East and North Africa T-MEDA

First General Meeting

MINUTES

Jordan, 02-06 May 2014

First General Meeting Participants

N	Given Name	Family Name	University
1.	Abdullah	Abdulkarim Abdullah	Beirut Arab Universtity
2.	Somaya	Abou Abdou	Suez Canal University
3.	Fahmi	Abu Al-Rub	Jordan University of Science and Technology
4.	Hashem	Abu Snieneh	Palestine Ahliyeh University College / Bethlehem
5.	Sultan	Abu-Orabi Aladwan	Association of Arab Universities
6.	Ahmed Mohamed Amin	Ahmed	Suez Canal University
7.	Tamer	Al Hajeh	Arab International University
8.	Abdelaziz Mohamed	Alahlafi	University of Omar Almukhtar
9.	Nijmeh	AL-Atiyyat	Hashemite University
10.	Esam F Husain	Alhain	University of Omar Almukhtar
11.	Mutasim	Alqudah	Hashemite University
12.	Hussain	Alzoubi	Jordan University of Science and Technology
13.	Mahjoub	Aouni	University of Monastir
14.	Moussa	Arrada	Université d'Alger 1
15.	Sami	Basha	Palestine Ahliyeh University College / Bethlehem
16.	Mohammad H.	Bashayreh	Yarmouk University
17.	Mahmoud	Benali-Abdallah	Université d'Alger 1
18.	Pablo	Beneitone	Universidad de Deusto
19.	Mohamed	Benjelloun	Université Moulay Ismail
20.	Gerold	Beyer	Universite d'Angers
21.	Jenneke	Bosch-Boesjes	Rijksuniversiteit Groningen

22.	Abderrahime	Bouali	University Mohammed First
23.	Rashad	Brydan	University of Omar Almukhtar
24.	Karem	Dassi	University of Tunis
25.	Alvaro	de la Rica	Universidad de Deusto
26.	Ivan	Dyukarev	Universidad de Deusto
27.	Hamid	El Debs	University of Balamand
28.	Khechoubi	El Mostafa	Université Moulay Ismail
29.	Emad Alyeldin Abdelshafi	El Sherbiny	Cairo University
30.	Ahmad	El Zein	Modern University for Business and Science
31.	Mohamed	Elammari	The Libyan International Medical University
32.	Hesham	Elarnaouty	Beirut Arab Universtity
33.	Mustafa	Elbashir	Association of Arab Universities
34.	Islam	Elgammal	Suez Canal University
35.	Hana A.	El-Ghali	Directorate General Of Higher Education
36.	Omer	Elzaroug	University of Omar Almukhtar
37.	Abeer Saad	Eswi	Cairo University
38.	Andrea	Gattini	Universita' Degli Studi Di Padova
39.	Ana	Goytia Prat	Universidad de Deusto
40.	Boutheina	Greiw	The Libyan International Medical University
41.	Rafee	Hakky	International University for Science and Technology
42.	Yahya	Haloui	University Mohammed First
43.	Mohand	Hamizi	Université Mouloud Mammeri de Tizi Ouzou
44.	Bashar	Hammad	Hashemite University

45.	Mairna	Hussein Mustafa	Hashemite University
46.	Maher	Kabakibi	Arab International University
47.	Madjid	Kaci	Université d'Alger 1
48.	Bassem	Kaissi	Modern University for Business and Science
49.	Fethi	Klabi	University of Monastir
50.	Saoussen	Krichen Ep Khalfallah	University of Jendouba
51.	Noureddine	Kridis	University of Tunis
52.	Andrey	Kuvshunov	London School of Economics and Political Sciences
53.	Abdul Ghani	Maa Bared	Arab International University
54.	Margarethe	Macke	Universidad de Deusto
55.	Mohamed Rafat Mahmoud Amed	Ismaeil	Association of Arab Universities
56.	Khaled	Makableh	Yarmouk University
57.	Hanan	Malkawi	Yarmouk University
58.	Rima	Mattar Mazraani	Holy Spirit University of Kaslik
59.	Pascal	Missir	Universite d'Angers
60.	Moh-Djerdjer	Mitiche	Université Mouloud Mammeri de Tizi Ouzou
61.	Mimoun	Moussaoui	University Mohammed First
62.	Mary Anne	Navarro	University of Malta
63.	Marios C.	Phocas	University of Cyprus
64.	Rama	Rabady	Hashemite University
65.	Thomas	Rieke	Arab International University
66.	Ursula	Rizk	University of Balamand
67.	Darina	Saliba	Holy Spirit University of Kaslik

68.	Roberta	Sammut	University of Malta
69.	Maria Luisa	Sanchez Barrueco	Universidad de Deusto
70.	Zakaria	Shehab	Association of Arab Universities
71.	Constantin	Spiridonidis	Aristotle Univeristy of Thessaloniki
72.	Nabil	Sukkar	The Syrian Consulting Bureau for Development and Investment
73.	Sana	Totah	Palestine Ahliyeh University College / Bethlehem
74.	May	Wahbeh	Association of Arab Universities
75.	Ahmed	Weshahi	Cairo University
76.	Houria	Yessad	Université Mouloud Mammeri de Tizi Ouzou
77.	Boubaker	Zarrad	University of Monastir

Plenary Session 03 May 2014

1. Opening of the meeting
Speakers:
Sultan T. Abu-Orabi Aladwan, Secretary General, the Association of Arab Universities.
Alvaro de la Rica, Vice-Rector for International Relations, University of Deusto.

Sultan T. Abu-Orabi Aladwan and Alvaro de la Rica welcomed participants and opened the first general meeting of T-MEDA project. Speakers provided overview of higher education modernisation process in Middle east and North Africa region (Sultan T. Abu-Orabi Aladwan) and its' European context (Alvaro de la Rica). They also provided participants with the role and importance of T-MEDA project in the process of building of a framework of comparable, compatible and transparent programmes of studies.

Meeting opened.

2. Training on the Tuning Methodology
Speaker:
Pablo Beneitone, Director of the Tuning Academy.

Pablo Beneitone provided participants with information on the Tuning Methodology in the following format:
Part I. Introduction to the Tuning Methodology. Presentation of the Tuning Project and Its Context.
Part II. Presentation of the Concept of Competences. Generic and Subject Specific Competences in Different Contexts.

The training was followed by questions and free discussion on the Tuning Methodology.
Reference – "Tuning MEDA Introduction to the Tuning Methodology - Pablo Beneitone 3 May 2014.ppt"
Training performed.

3. T-MEDA Objectives, Main Outcomes and Activities
Speaker:
Ivan Dyukarev, T-MEDA Project Manager.

T-MEDA Objectives, Main Outcomes and Activities have been discussed and explained in accordance with planned workplan.
Reference – "Tuning MEDA General introduction to the Tuning Middle East and North Africa project - Ivan Dyukarev. ppt"
T-MEDA Objectives, Main Outcomes and Activities confirmed.

4. Objectives and Outcomes of the First General Meeting.
Speaker:
Ivan Dyukarev, T-MEDA Project Manager.

Objectives and Outcomes of the First General Meeting have been explained, the programme of the meeting and arrangements for Subject Area Group Work have been discussed.
Reference – "Tuning MEDA First General Meeting - Ivan Dyukarev. ppt"
Objectives and Outcomes of the First General Meeting confirmed.

Subject Area Group (SAG) Parallel Meetings 03-04 May 2014

5. Presentation of Participants by SAG
Facilitators: EU experts.
SAG Architecture, SAG Law, SAG Nursing, SAG Tourism.

Participants have presented themselves within every SAG.

6. SAG Coordinators
Facilitators: EU experts
SAG Architecture, SAG Law, SAG Nursing, SAG Tourism
SAG Coordinators have been nominated and elected within every SAG.
Coordinators are:
SAG Architecture - Rafee Hakky (Syria),
SAG Law - Dr. Mohammad H. BASHAYREH (Jordan),
SAG Nursing - Dr. Abeer Saad ESWI (Egypt),
SAG Tourism - Dr. Rashad BRYDAN (Libya).
SAG Coordinators are elected.

7. Generic Competences

Facilitators: EU experts.
SAG Architecture, SAG Law, SAG Nursing, SAG Tourism.

Every SAG has discussed the description of area and list of generic competences for Middle East and North Africa.
List of generic competences has been agreed within every SAG.

SAG Coordinators discussed related lists of generic competences and draft common list of generic competences for Middle East and North Africa.
Final list of generic competences is agreed and confirmed.

8. Subject Specific Competences
Facilitators: EU experts.
SAG Architecture, SAG Law, SAG Nursing, SAG Tourism.

Every SAG has discussed the list of related subject specific competences.
List of subject specific competences has been agreed within every SAG.

Plenary Session 05 May 2014

9. Final List of Generic And Subject Specific Competences
Speakers:
SAG Coordinator Architecture - Rafee Hakky (Syria),
SAG Coordinator Law - Dr. Mohammad H. BASHAYREH (Jordan),
SAG Coordinator Nursing - Dr. Abeer Saad ESWI (Egypt),
SAG Coordinator Tourism - Dr. Rashad BRYDAN (Libya).

SAG Coordinators have presented the final list of generic and subject specific competences ready for the consultation process.
The final list of generic and subject specific competences approved.

10. Consultation with Stakeholders. Practical Aspects.
Speaker:
Pablo Beneitone, Director of the Tuning Academy.

The objectives, procedures, deadlines and practical aspects of the consultation process with stakeholders have been provided for participants.

Tasks and schedule before the Second General Meeting:

06/05 to 26/05
Universities must define the procedure they would use for conducting the consultation. Final date for receipt of translated list of competences (English, French and Arabic) and general information for on-line survey.

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27/05 to 15/06
A questionnaire will be available on Tuning MEDA web page, with access being gained via an access code. All codes will be sent to each SAG coordinator.
16/06 to 17/07
Consultation process.
18/07 to 01/09
Analysts have processed the information, tables, diagrams, and presentations showing the results, which will be presented at Second General Meeting.

Reference – "Tuning MEDA Consultation process - Pablo Beneitone 5 May 2014.ppt"
Procedure and deadlines are confirmed.

11. Closing the Meeting
Speaker:
Sultan T. Abu-Orabi Aladwan, Secretary General, the Association of Arab Universities.
Sultan T. Abu-Orabi Aladwan congratulated participants with success and summarized the results of the meeting.

Meeting closed.

Steering Committee Meeting
12. Project Management
Participants – Contact Persons.
Speaker:
Ivan Dyukarev, T-MEDA Project Manager.
12.1. Steering Committee.
It was proposed that contact persons of each partner shall be members of the Steering Committee (SC), with a proper mandate to negotiate on behalf of his/her institution. Steering Committee Executive Board includes Project Director, Project Co-Director, Project Manager, Project Co-Manager and SAG Coordinators. Responsibilities and procedures for the SC are described in Partnership Agreement.
The proposal was confirmed. Steering Committee elected.

12.2. Partnership Agreement.
It was proposed to approve and sign Partnership Agreement on the implementation of T-MEDA project between project Coordinator and every project beneficiary. This agreement shall come into force on the day when it has been signed by all parties, but shall have retroactive effect from the start of the eligibility period. It shall remain in force until the Coordinator has discharged in full its obligations arising from the Tempus grant agreement with the Executive Agency.
The proposal was confirmed. Partnership Agreement approved.

12.3. T-MEDA Web Sites
It was proposed that project has 2 web sites – the public web site is http://tuningmeda.org/ and project management web site is https://universityofdeusto.teamworkpm.net

The structure and procedures for the project management web site have been explained and discussed.
The proposal was confirmed. T-MEDA web sites are approved.

11.4. Project Workplan

First Meeting   Definition of competences for subject areas,
                         List of Generic and Subject Specific Competences.

Between Meetings 1 and 2 - Consultation with stakeholders. Analysis of survey results.

Second Meeting   Formulating Reference Points.
                         Reference Points.

Between Meetings 2 and 3 - Comparing existing programmes. Formulating Programme Profiles and Learning Outcomes.

Third Meeting   Designing Degree Programmes.
                         Degree Programmes.

Between Meetings 3 and 4 - Development of First Year Curriculum.

Fourth Meeting   Enrollment of students.
                         Implementation and teaching of one programme per SAG.

Between Meetings 4 and 5 - Monitoring and feedback.

Fifth Meeting   Peer review quality enhancement.
                         Publications.

The proposal was confirmed. Workplan is approved.

11.5. Project Milestones
It was proposed to modify workplan in accordance with the following milestones:

First General Meeting
Amman , Jordan, 02 – 06 May 2014

Second General Meeting
Bilbao, Spain, 28 September - 03 October 2014

Third General Meeting
Cyprus, March 2015

Fourth General Meeting
Malta, September 2015

Fifth General Meeting
Tunis, March 2016

The proposal was confirmed. Milestones are approved.

Meeting closed.